

**Assembly Guide**

SAN100_2020_D

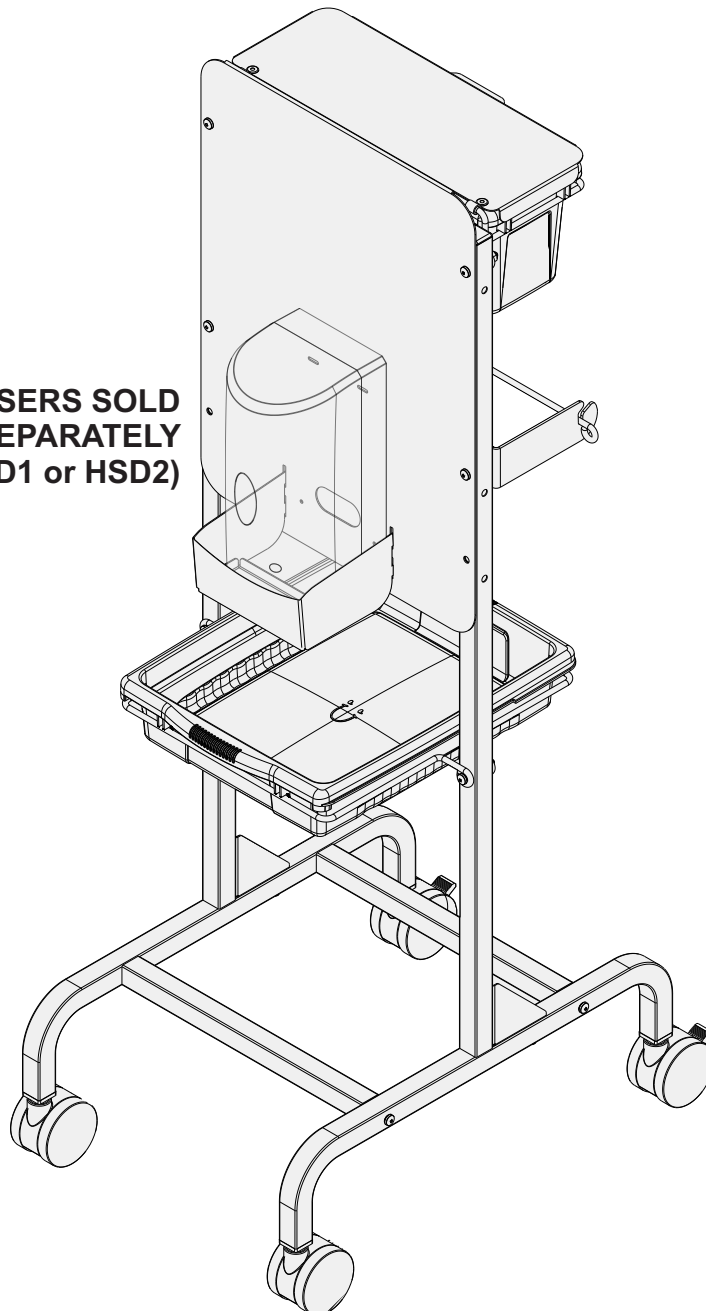
Check out our other products online at
www.copernicused.com

For assistance, please contact us:

1-800-267-8494Email info@copernicused.com**Have your packing slip ready for reference****WARNING**

- This product is meant to be assembled by an adult.
- In its unassembled state, small parts present a hazard.
- To be used under direct supervision of an adult.

**DISPENSERS SOLD
SEPARATELY
(HSD1 or HSD2)**





Assembly Guide

SAN100_2020_D

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Dear Educator,

Thank you for purchasing the Single Student Hand Sanitizer Station. We hope it meets all your expectations and you and your students enjoy using it in your school. If you have any questions, concerns or ideas on how we can improve please let us know by contacting our Customer Solutions Ninjas at 1-800-267-8494 or info@copernicused.com.

Happy teaching,

Kaylyn Belcourt
President

Lifetime
All Components
Warranty

Register your Product

Registering your warranty ensures we have all the information we need to make any future warranty claims quick and easy. Please visit www.copernicused.com/warranty and complete the form within 10 business days from product assembly. By registering your product, you will be entered into a draw to win Copernicus product.

Make a Warranty Claim

We offer a Lifetime Warranty on almost everything we make. Please call 1-800-267-8494 or email info@copernicused.com to start your warranty claim. Proof of purchase will be required upon warranty claim (i.e. copy of invoice).



Warning! Hazard Risks!

Please read the warnings below for important safety information regarding your product. Failure to read these warnings or to follow the instructions below could result in personal injury or damage to your product that could void your warranty.



**Adult
Supervision**

This product is to be used under the supervision of an adult.



**Small
Parts**

In its unassembled state, this product contains parts that can be hazardous to small children. This product should be assembled by an adult.

Customer Service - FAQ's



For any issues:

Please call Copernicus Customer Service, where we will be happy to help.

1-800-267-8494. Monday - Friday 8:00am - 4:30 pm EST.

Email our Customer Support Service at vanessa@copernicused.com

**Check out some of our
other great products!**



www.copernicused.com

Before beginning, you should have:

Additional tools required:



OR

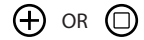
8mm
11mm (2x)



Rubber Mallet 1x



Screwdriver

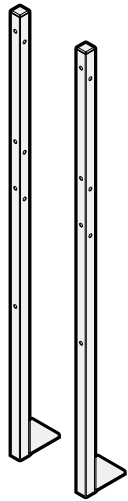


SAN100-0

Upright Stretcher - L&R

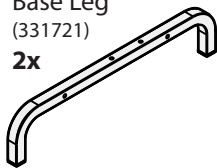
1x (33174L)

1x (33174R)



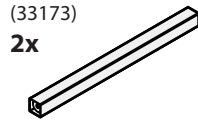
Base Leg
(331721)

2x



Cross Stretcher
(33173)

2x

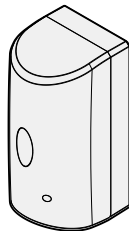


HSD1 or HSD2

SOLD SEPARATELY

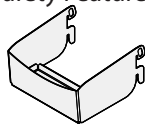
Dispenser
(HSD1 or HSD2)

1x



Child Lockout Safety Feature
(32277)

1x



Adhesive Tape
(700013)

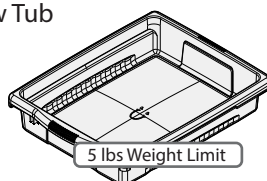
8x



Shallow Tub

1x

(CC4074)



5 lbs Weight Limit

SAN100-1

Back Plate
(32278)

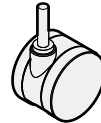
1x



In Box 1

3" Caster
(410035)

2x



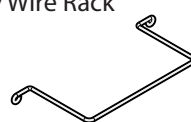
3" Locking Caster
(410034)

2x



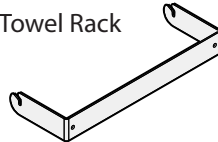
Drip Tray Wire Rack
(31133)

2x



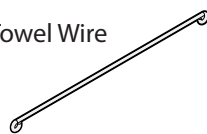
Paper Towel Rack
(32280)

1x

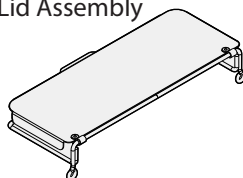


Paper Towel Wire
(31135)

1x



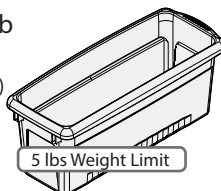
Tub Lid Assembly
1x



Small Tub

1x

(CC4070-B)



5 lbs Weight Limit

Hardware

Actual Size

A

1/4-20 x 1-3/4" Pan Head Screw
(43007)

8x



C

6-32 x 3/8" Pan Head Screw
(4301352)

4x



D

1/4-20 Lock Nut
(430101)

8x



E

1/4" Split Lock Washer
(43010)

6x



F

6-32 Hex Nut
(430164)

4x



G

11/64" Flat Washer
(4301902)

4x



H

1/4-20 x 2" Pan Head Screw
(43008)

2x



J

1/4-20 x 1.5" Pan Head Screw
(43006)

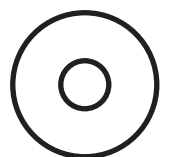
4x



K

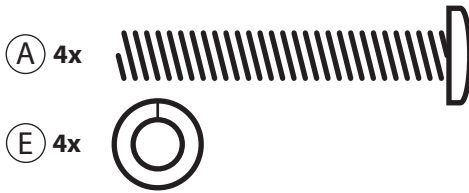
1/4" Flat Washer
(430192)

6x

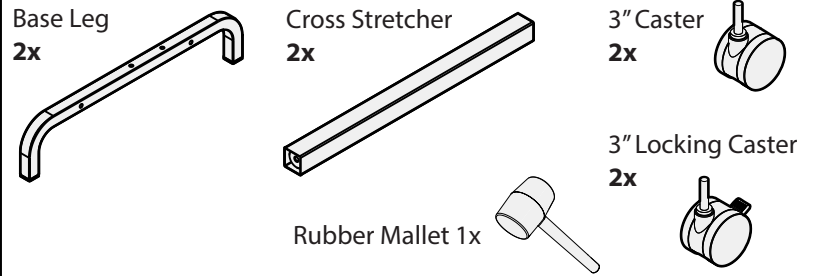


1

Actual Size:

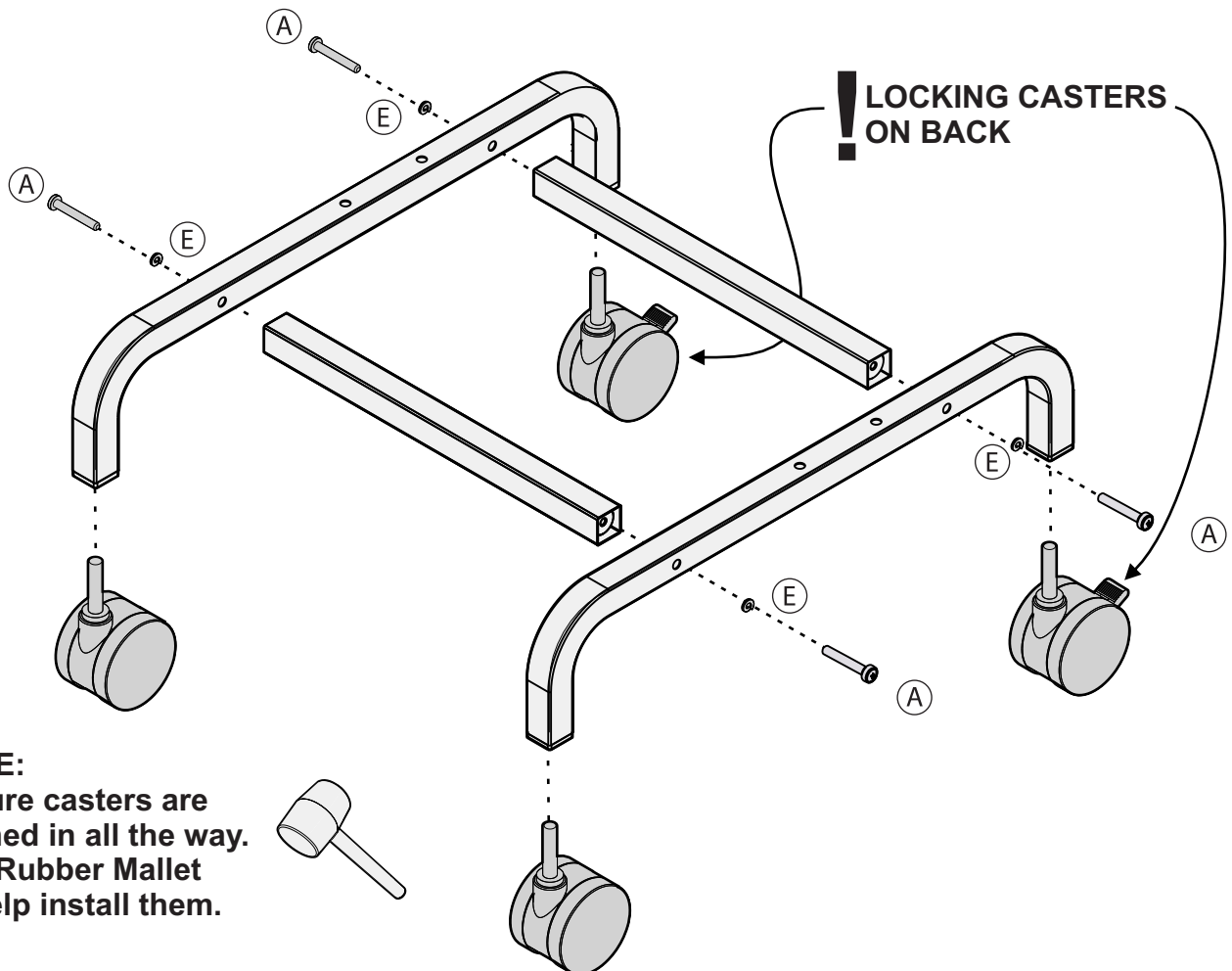
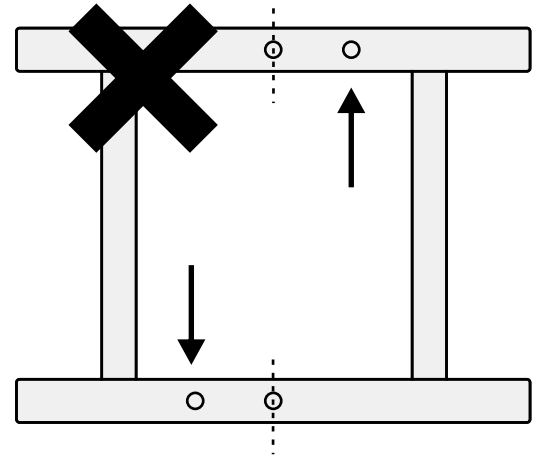
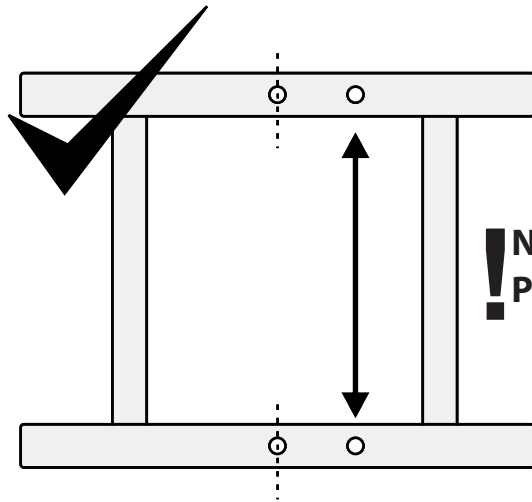


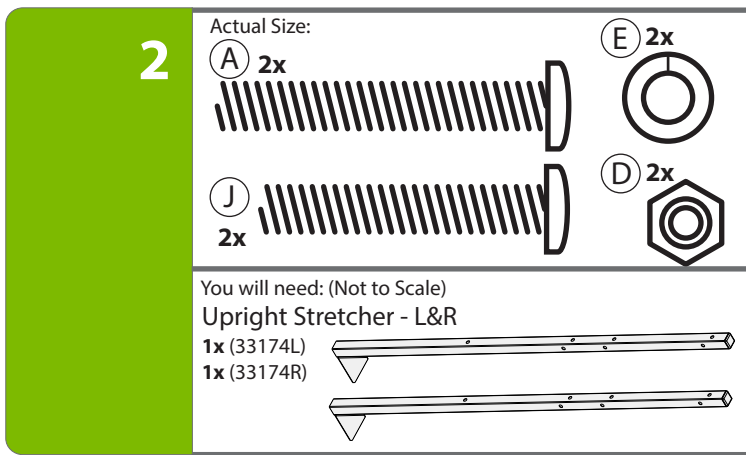
You will need: (Not to Scale)



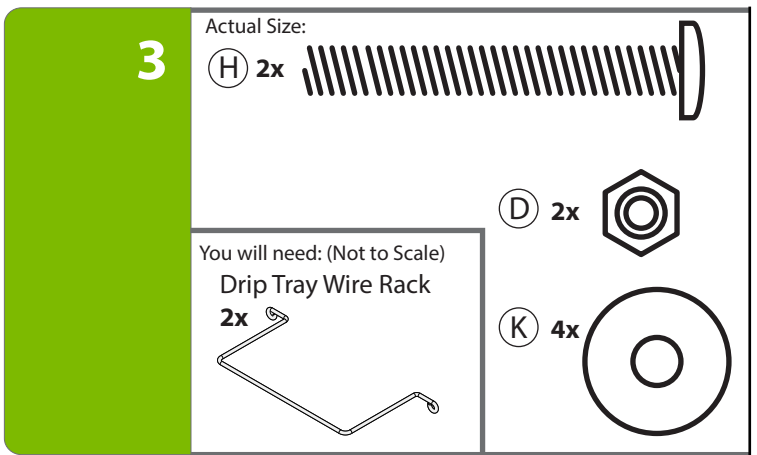
Assemble Base

Assemble Base Legs to Cross Stretchers and then insert Casters

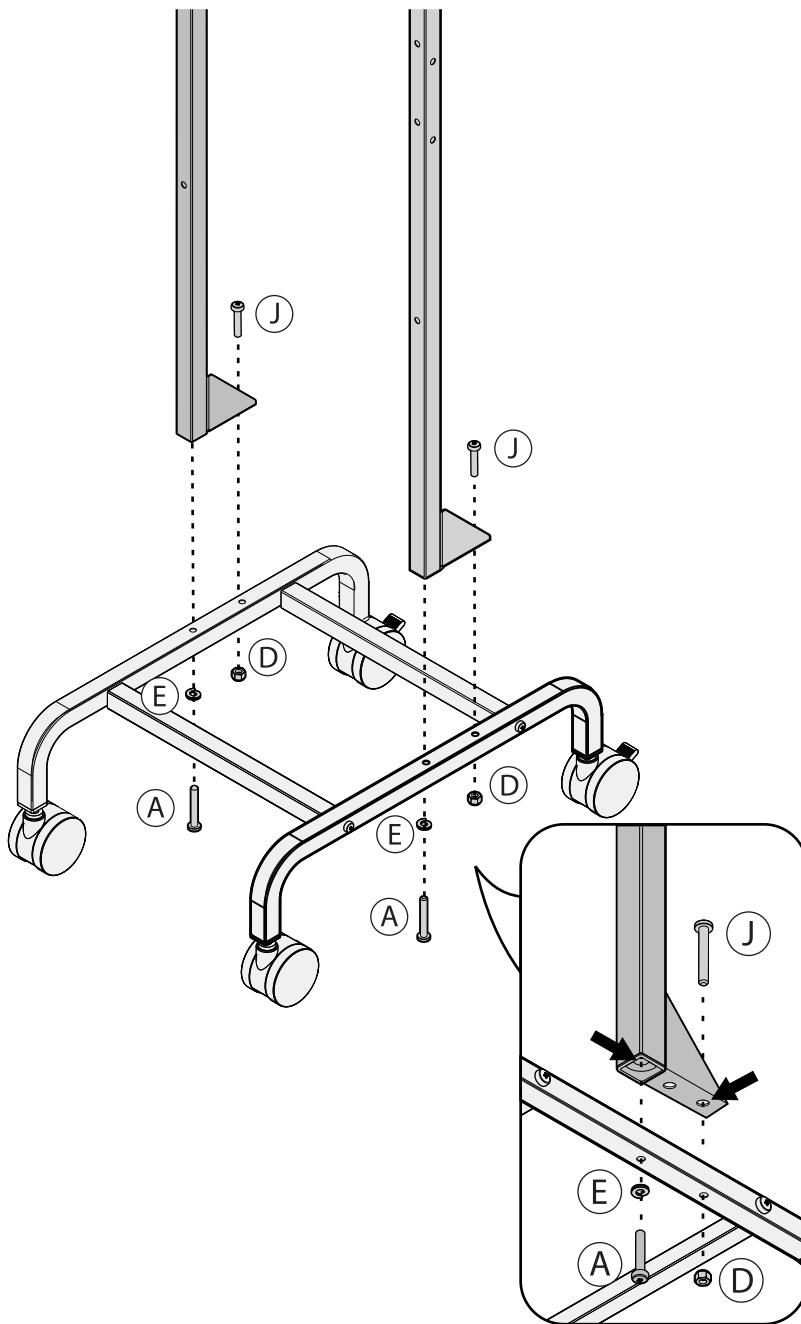




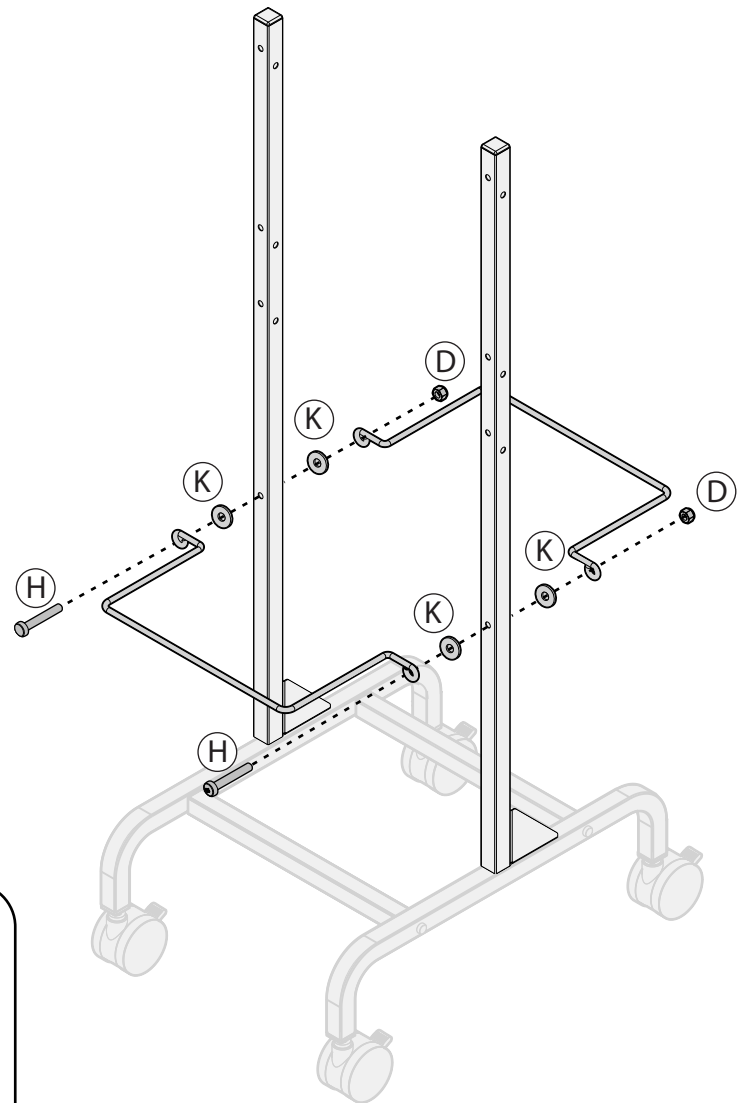
Attach Upright Stretchers to Base



Attach Drip Tray Wire Rack

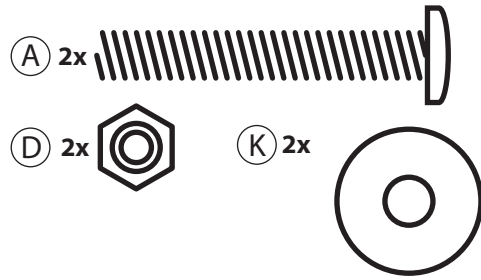


Bottom View



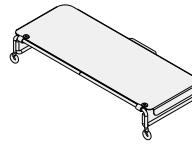
4

Actual Size:



You will need: (Not to Scale)

Tub Lid Assembly
1x

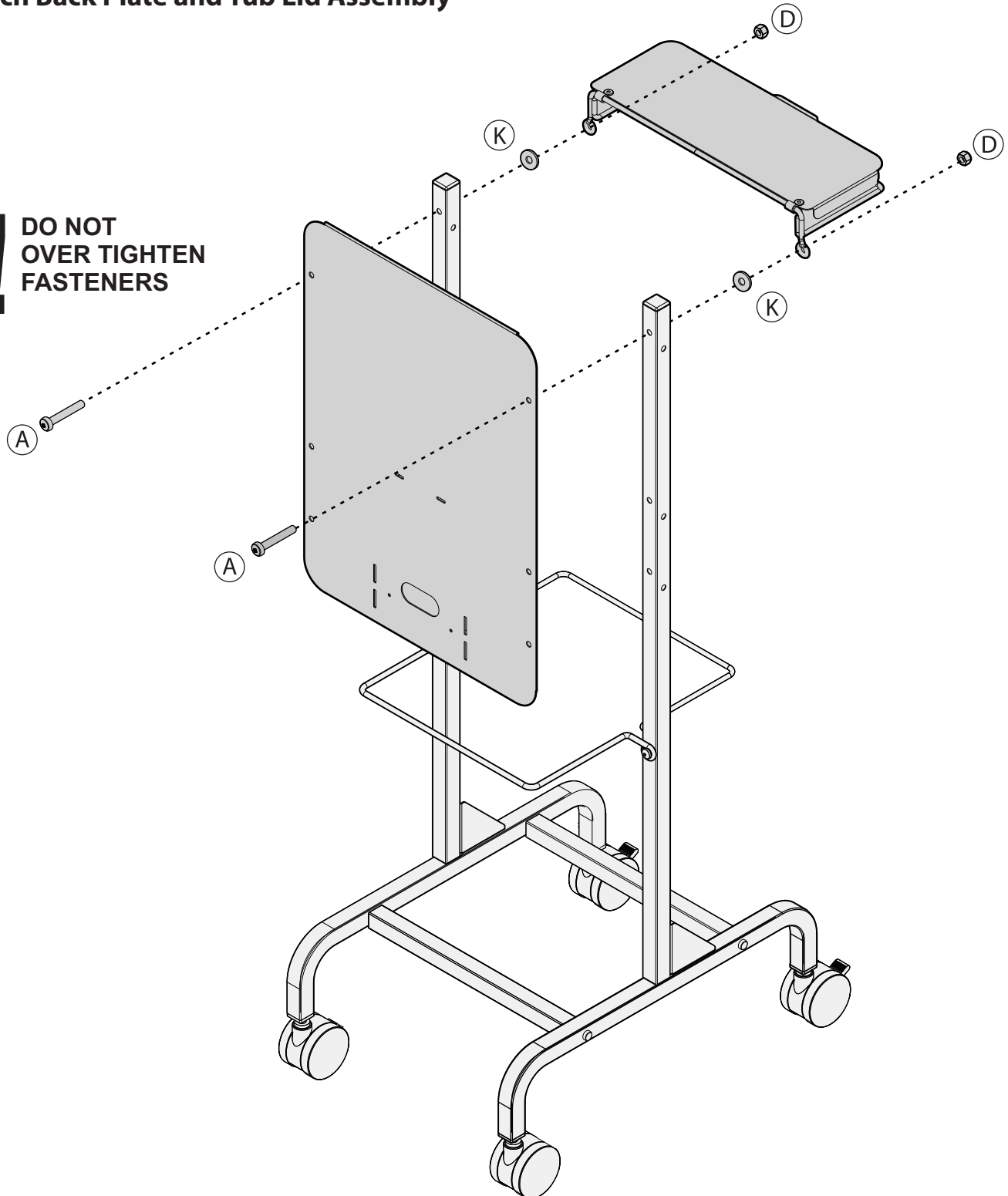


Back Plate
1x



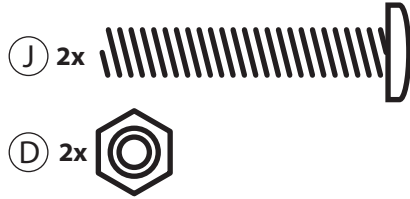
Attach Back Plate and Tub Lid Assembly

**DO NOT
OVER TIGHTEN
FASTENERS**



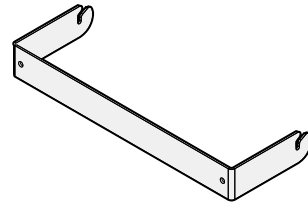
5

Actual Size:



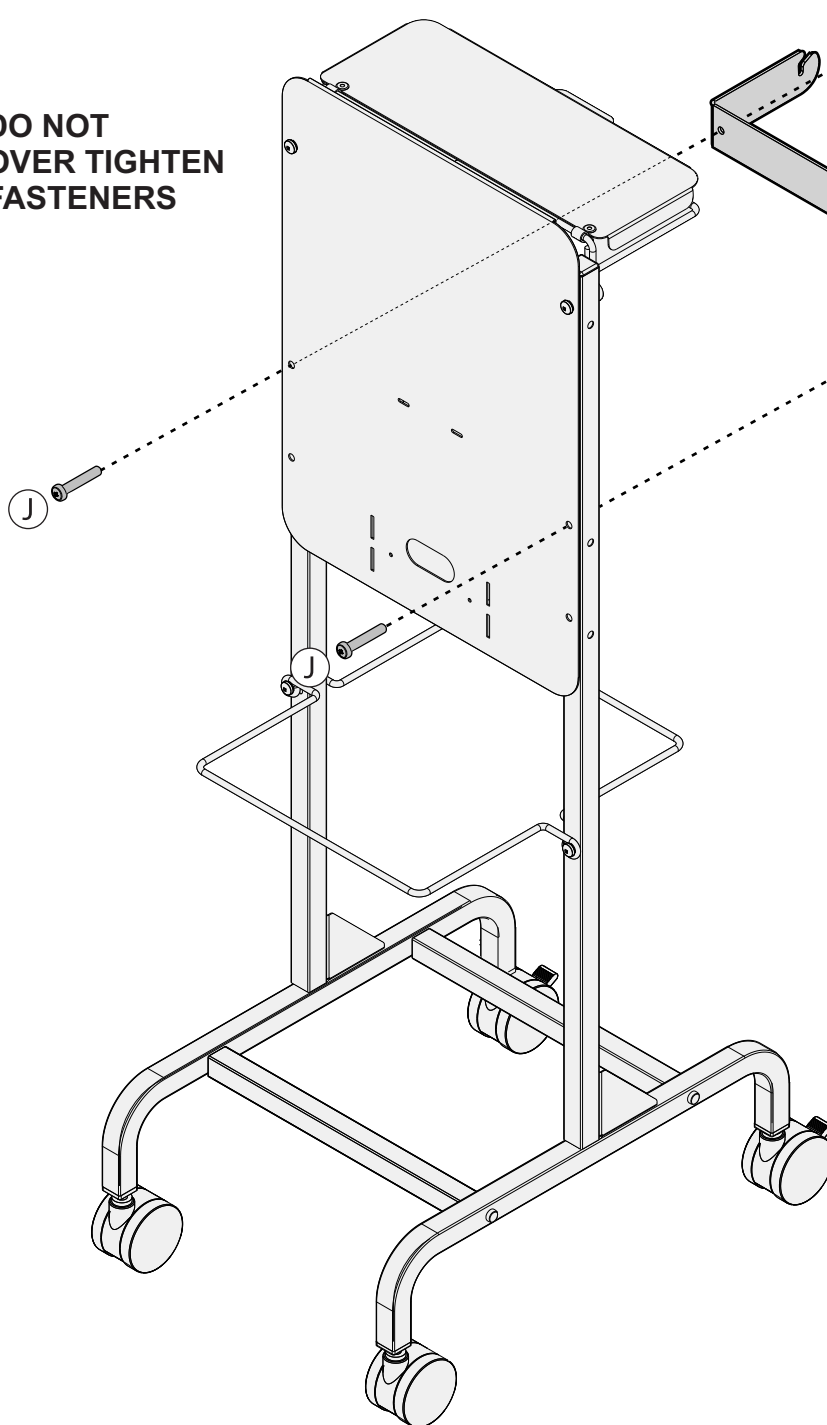
You will need: (Not to Scale)

Paper Towel Rack
1x

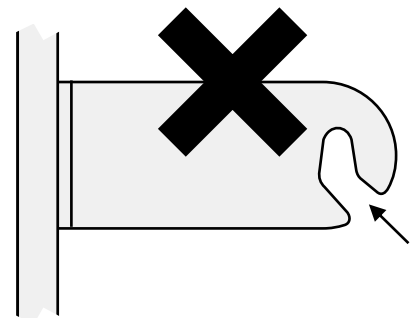
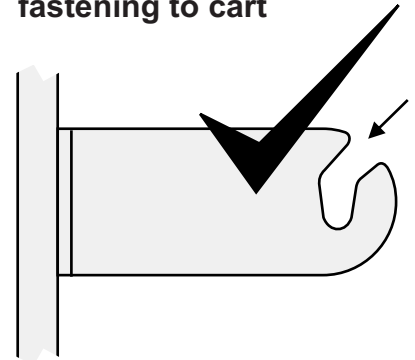


Attach Paper Towel Rack

! DO NOT
OVER TIGHTEN
FASTENERS



! NOTE:
Ensure correct orientation
of Paper Towel Rack before
fastening to cart



! Tighten all hardware on cart

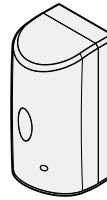
6A

Actual Size:



You will need: (Not to Scale)

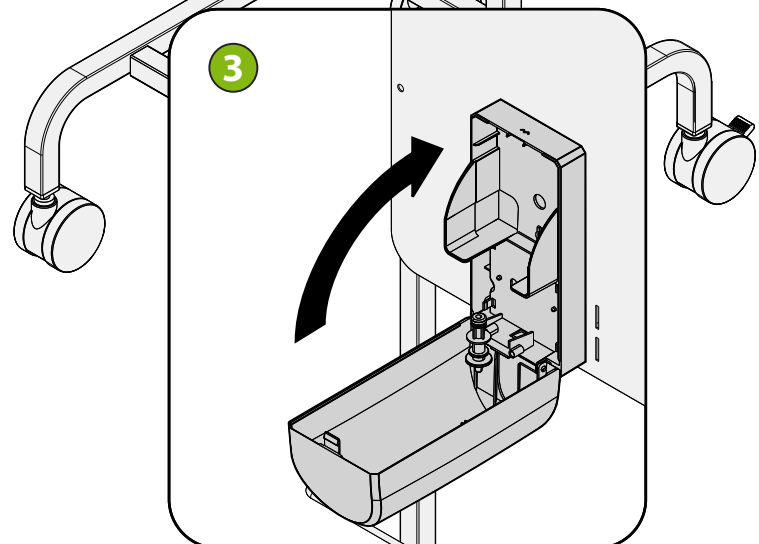
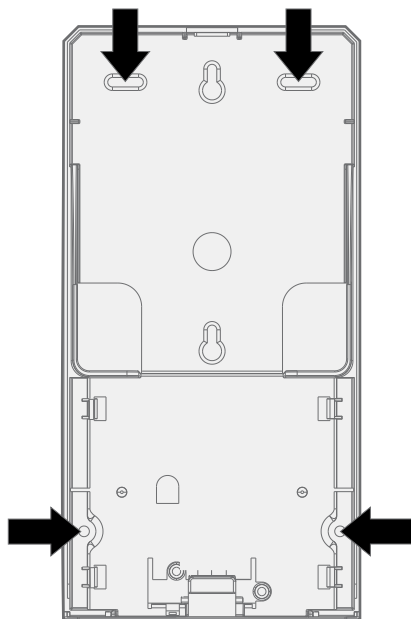
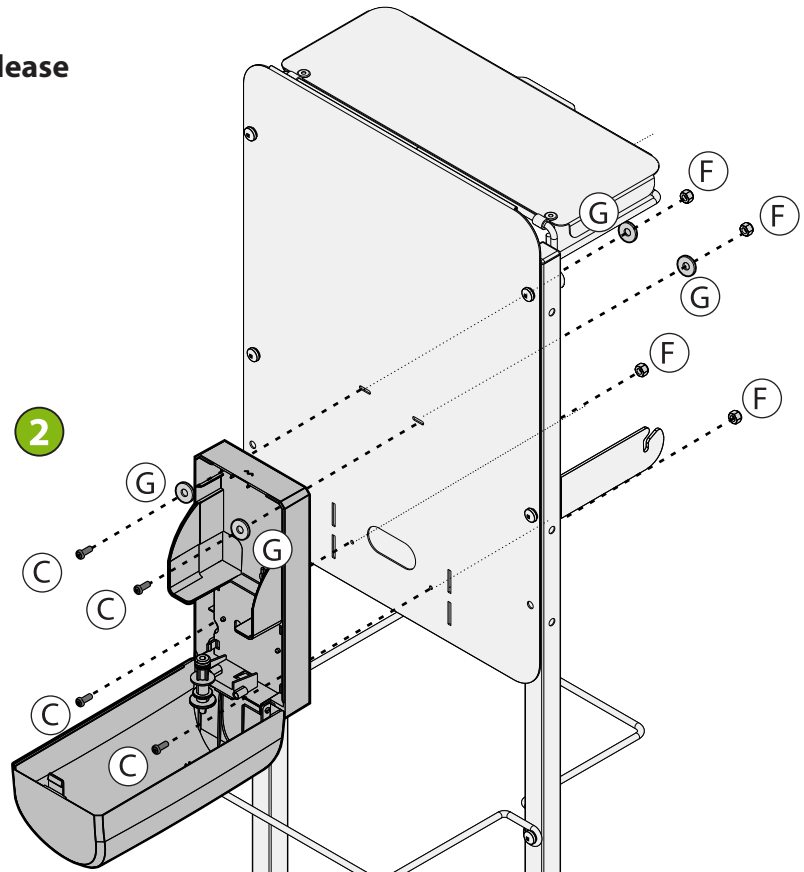
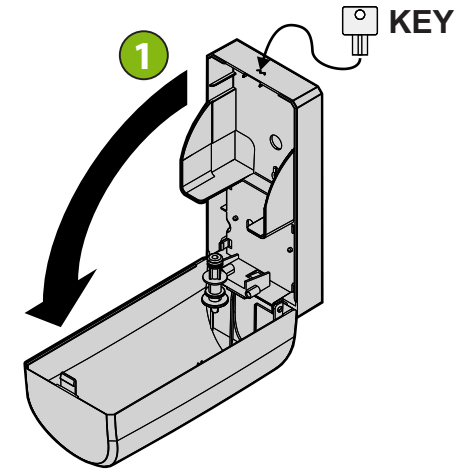
Dispenser
1x



Install Dispenser onto Back Plate

NOTE:

If you are using your own dispenser please proceed to next page



See dispenser instructions for how to fill dispenser

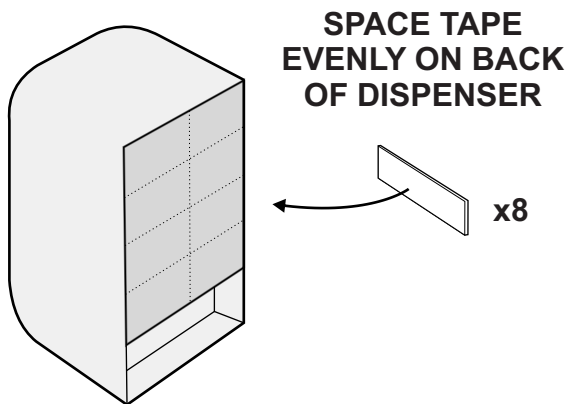


Install your own dispenser onto Back Plate

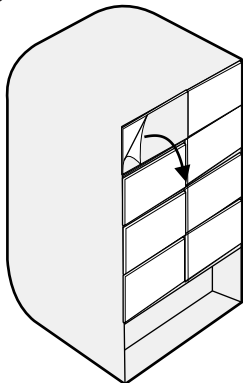
- 1** Peel off 1 side of Adhesive Tape backing



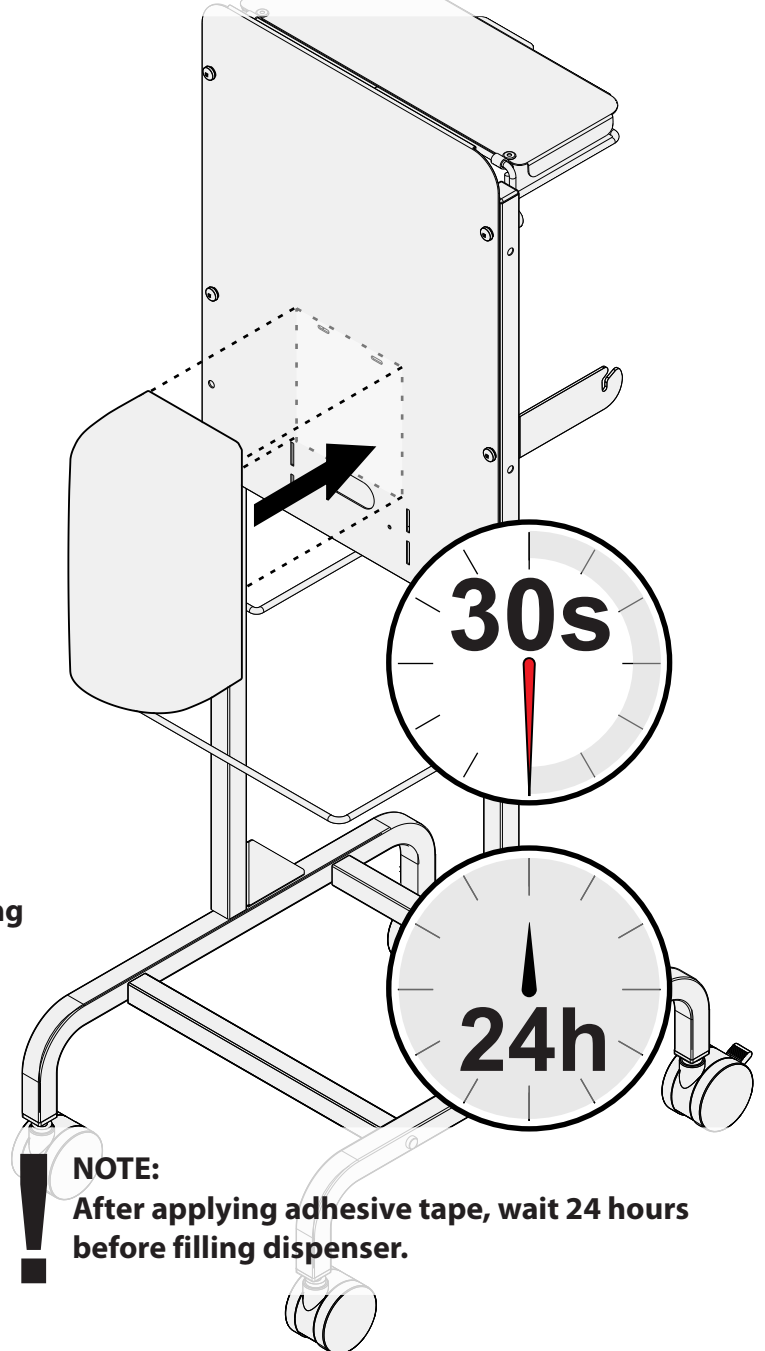
- 2** Press Adhesive Tape onto your dispenser
(use as many strips as necessary)



- 3** Peel off all remaining Adhesive Tape Backing



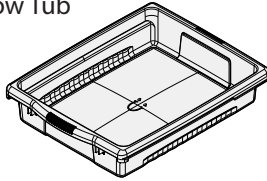
- 4** Press your dispenser firmly against Back Plate
for 30 seconds to ensure proper adhesion



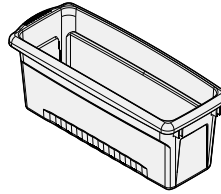
7

You will need: (Not to Scale)

Shallow Tub
1x



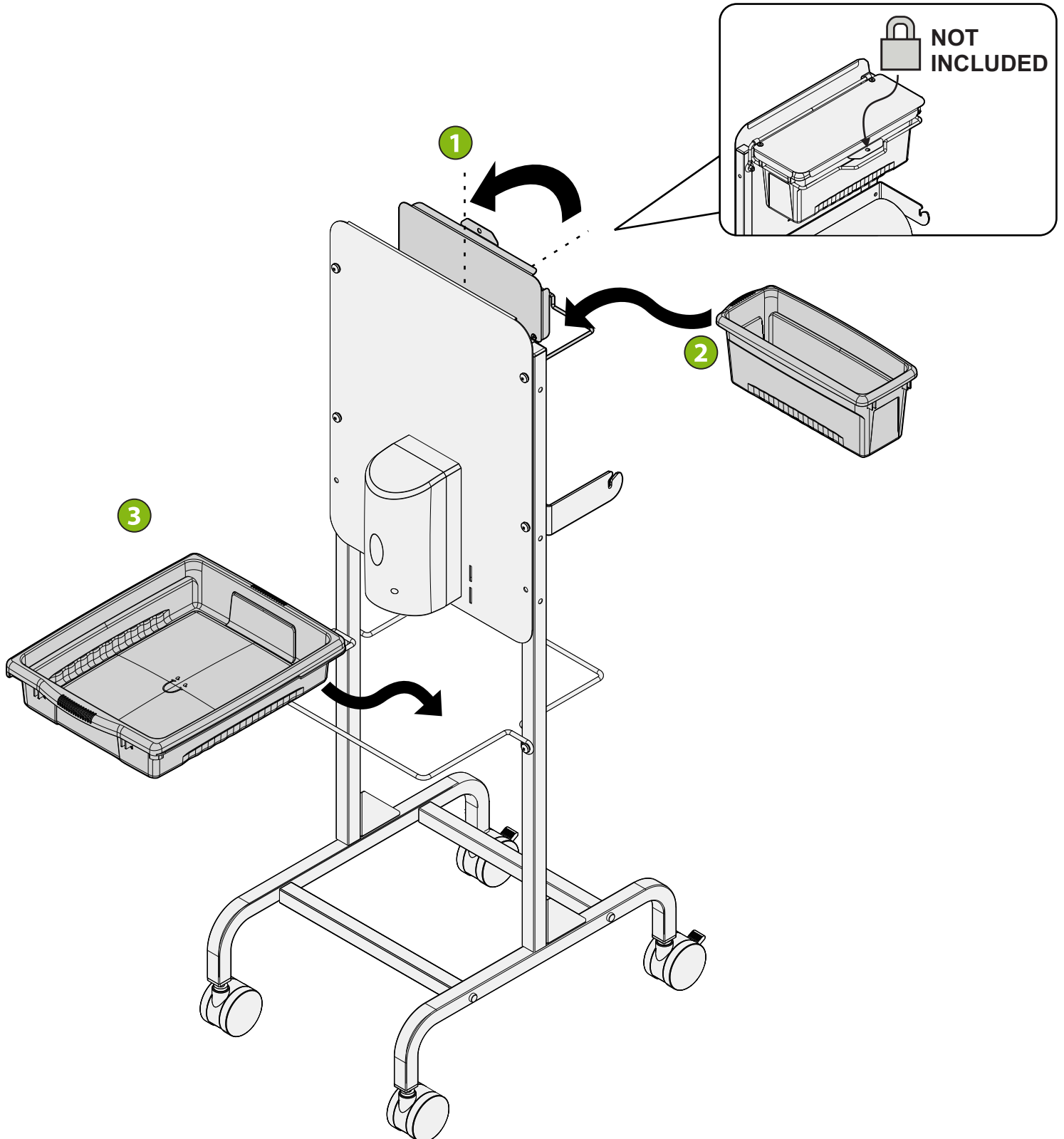
Small Tub
1x



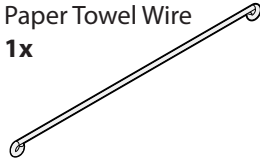
Padlock (NOT INCLUDED)
1x



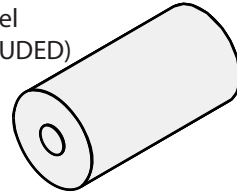
Insert Tubs



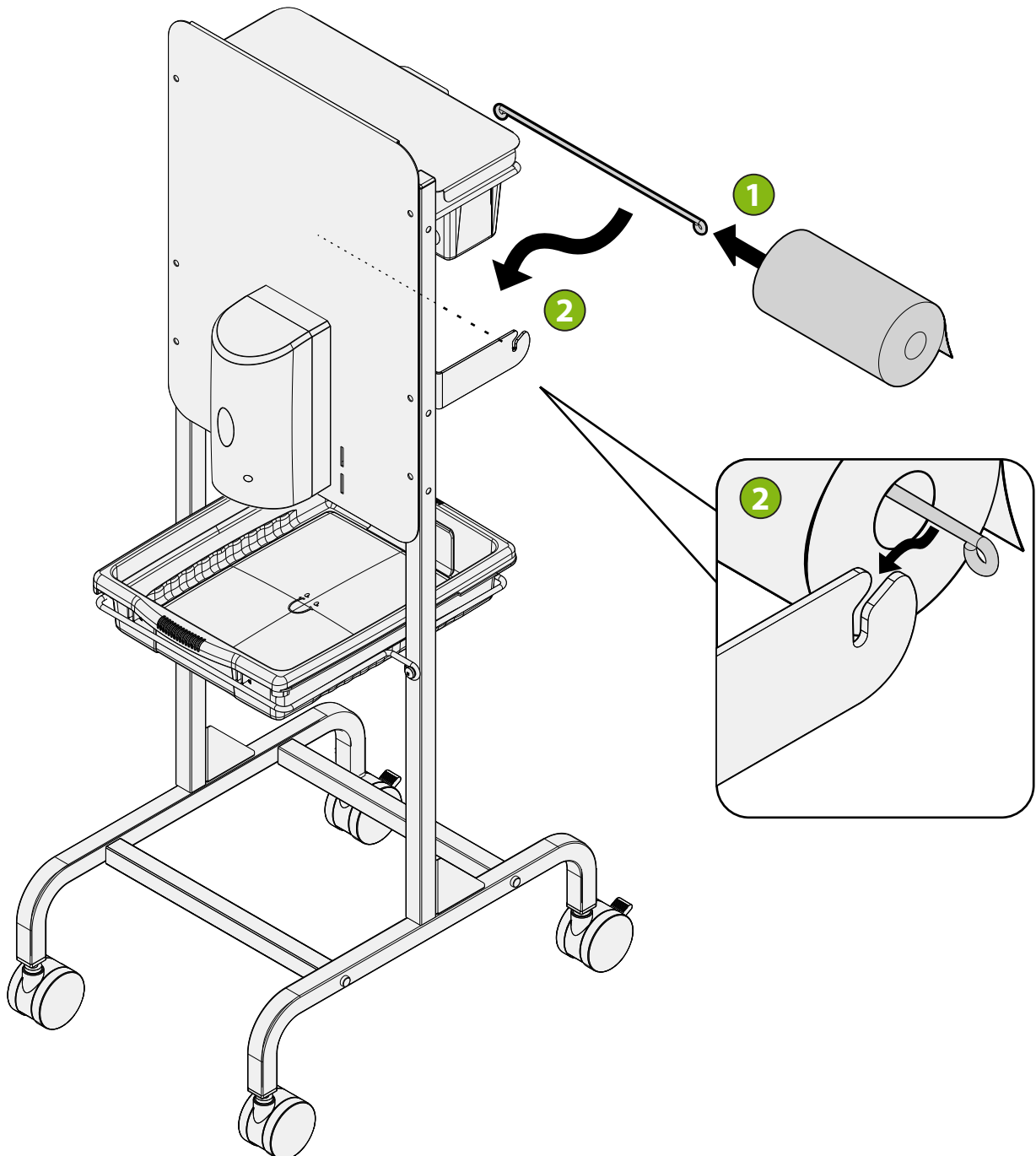
Paper Towel Wire
1x



Paper Towel
(NOT INCLUDED)
1x



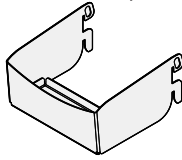
Install Paper Towel onto Paper Towel Rack



9

You will need: (Not to Scale)

Child Lockout Safety Feature
1x



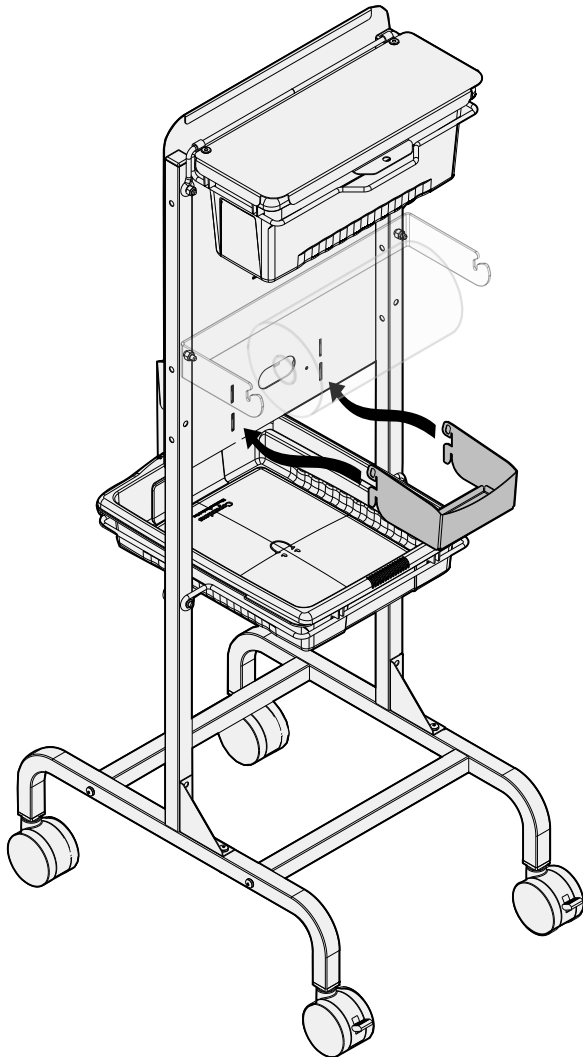
Padlock (NOT INCLUDED)
1x



The child lock out safety feature prevents students from draining dispensers or ingesting sanitizer. This important feature is not found on generic hand sanitizer dispensers.

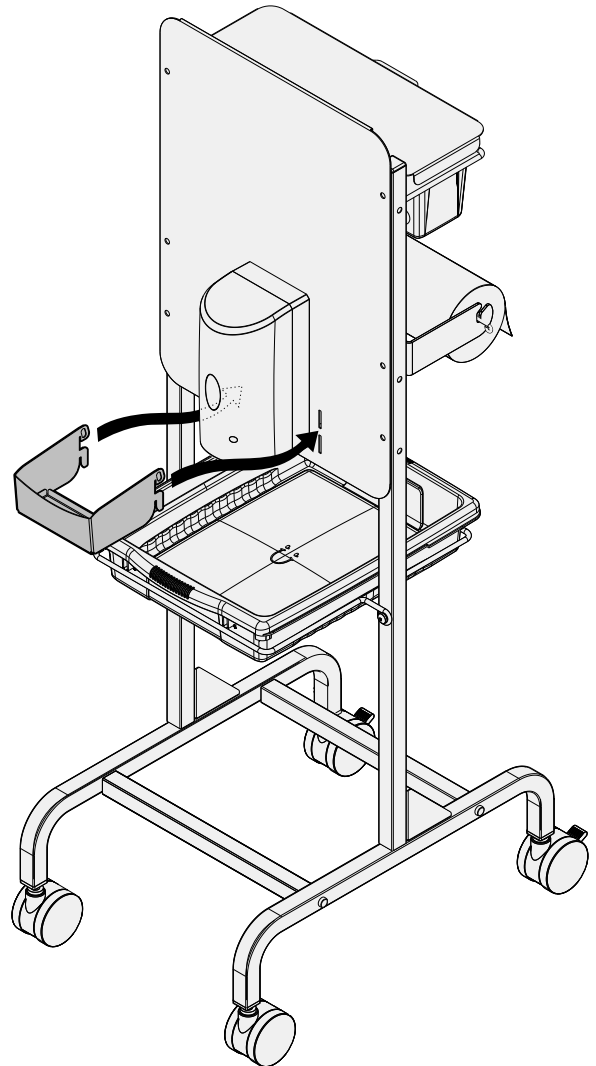
Install Dispenser Lockout into locked or unlocked position

Dispenser - OPEN



OR

Dispenser - LOCKED



CHILD LOCKOUT SAFETY FEATURE

