

ELS1

# Early Learning Centre



## Assembly Guide ELS1\_2012\_A

Check out our other products online at  
[www.copernicused.com](http://www.copernicused.com)

For assistance, please contact us:

**1-800-267-8494**

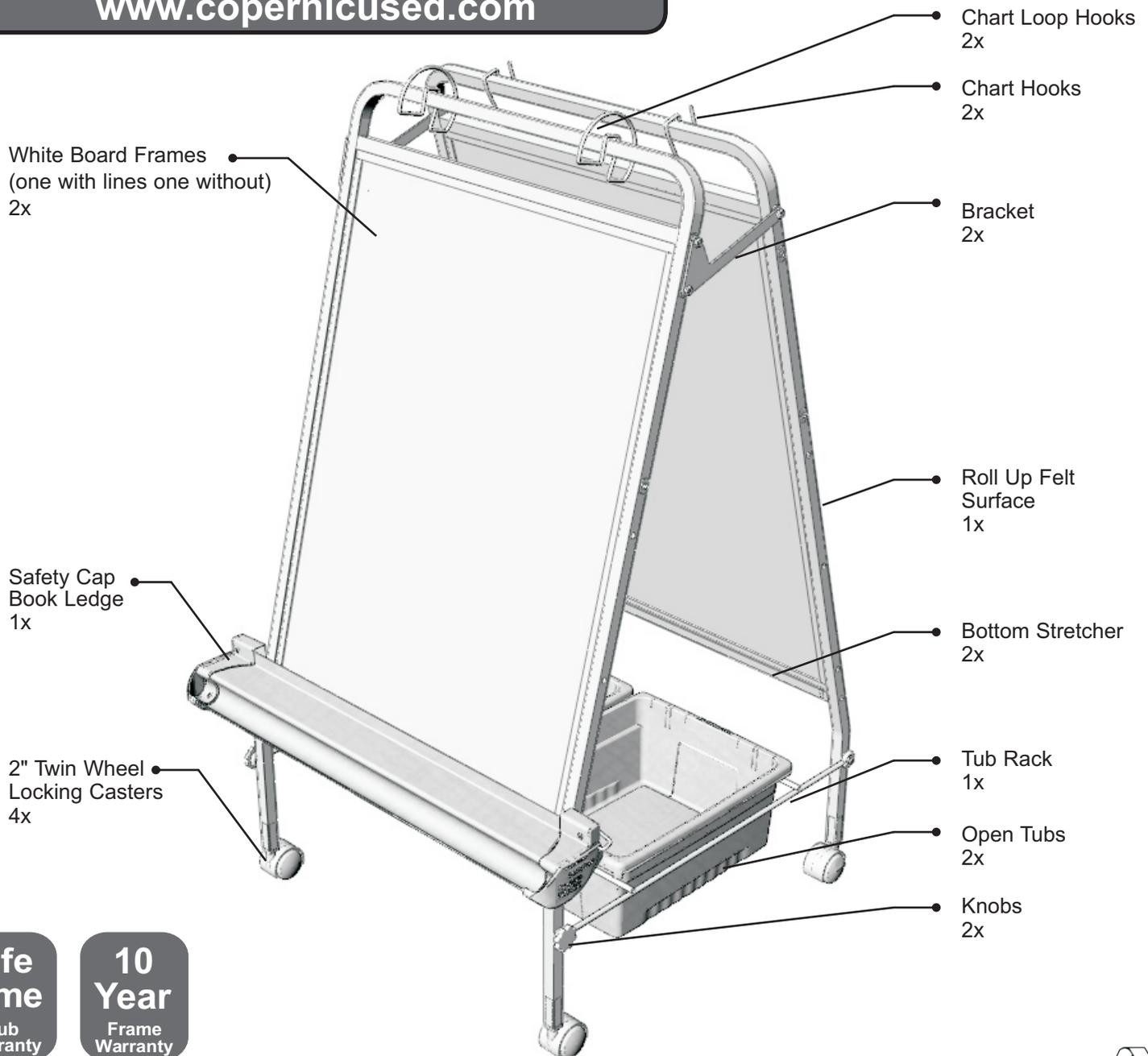
Email [info@copernicused.com](mailto:info@copernicused.com)

Have your packing slip ready for reference

## WARNING

- This product is meant to be assembled by an adult.
- In its unassembled state, small parts present a hazard.
- To be used under direct supervision of an adult.

Don't forget to check out our tips for your whiteboard at:  
[www.copernicused.com](http://www.copernicused.com)



**Life Time**  
Tub  
Warranty

**10 Year**  
Frame  
Warranty



# Early Learning Centre - Parts

**Before beginning, you should have:**

Additional tools required:



Adjustable wrench



Rubber Mallet

Contents - Box 1



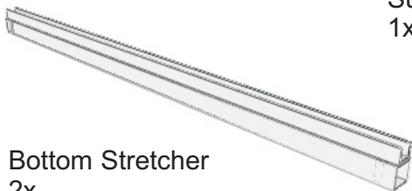
White Board Frames  
(one with lines  
one without)  
2x



Tub Rack  
1x



Roll Up Felt  
Surface  
1x



Bottom Stretcher  
2x



Bracket  
2x



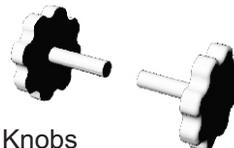
2" Twin Wheel  
Locking Casters  
4x



Chart Loop  
Hooks  
2x



Chart Hooks  
2x



Knobs  
2x

Hardware  
Actual Size

In Box 1

20mm  
Bolt  
8x



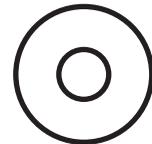
35mm  
Bolt  
4x



Lock  
Washer  
10x



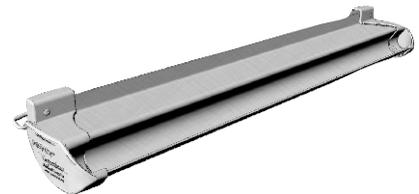
Nylon  
Washer  
4x



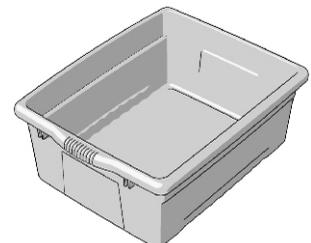
Assembly  
Wrench  
1x (Not to scale)



Contents - Box 2



Safety Cap Book Ledge  
1x



Open Tubs  
2x



**NOTE: Do not tighten any fasteners until the unit is fully assembled**

**1 Install Bottom Stretcher**

- Orient each stretcher with channel up
- Fasten to each Whiteboard Frame with two Large bolts & lock washers
- Repeat for other Whiteboard Frame

**2 Install Casters**

- Place Whiteboard Frame upside down
- Push caster stem into the caster insert
- Tap in with a mallet if necessary
- Repeat for other Whiteboard Frame

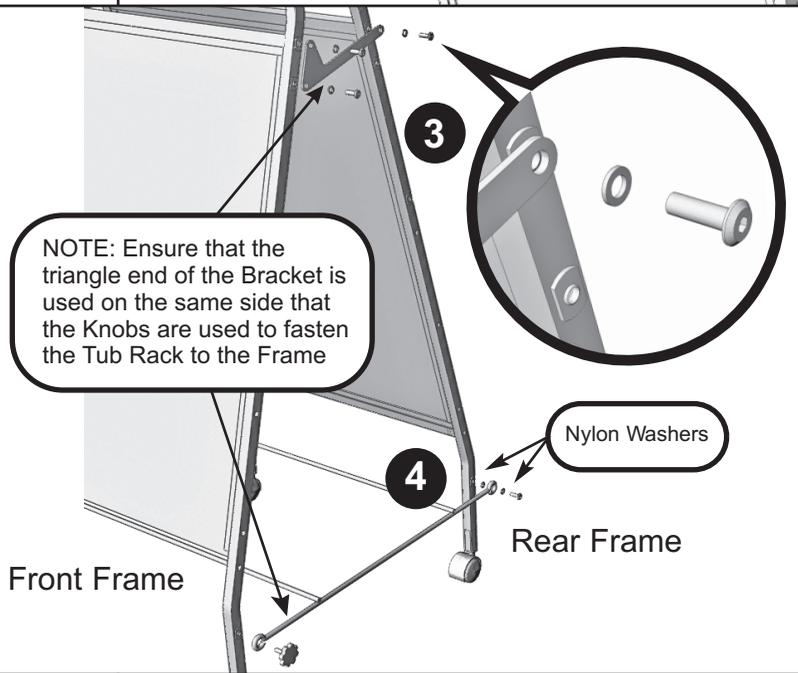
**3 Attach Brackets**

- Place Whiteboard Frames on their sides facing away from each other
- Select one to be the front
- Align Bracket with the triangle end over the two holes on the front Whiteboard Frame
- Fasten the Bracket to the front Whiteboard Frame with two 20mm bolts & lock washers
- Align the hole on the back of the Bracket with the top hole on the rear Whiteboard Frame
- Fasten to the rear Whiteboard Frame with 20mm bolt & lock washer
- Repeat for other side of Whiteboard Frames, ensuring that the Bracket points in the same direction

**NOTE:** Ensure that the triangle end of the Bracket is used on the same side that the Knobs are used to fasten the Tub Rack to the Frame

**4 Install Tub Rack**

- Align the loops of the Tub Rack with the bottom holes in the rear Whiteboard Frame
- Fasten to the rear Whiteboard Frame using two small bolts & four nylon washers
- Align the other loops of the Tub Rack with the bottom holes in the front Whiteboard Frame
- Fasten with Knobs

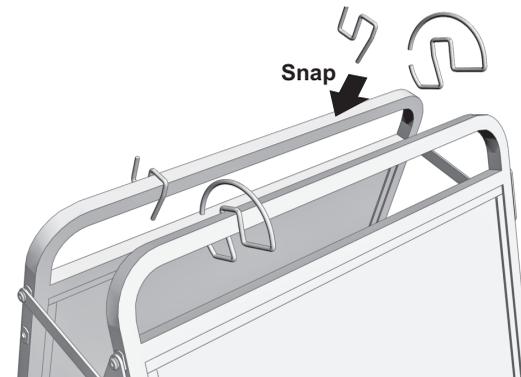


**5 Install Book Ledge**

- Insert one hook into one of the three hole positions in one side of the Whiteboard Frame
- Pull out the opposite hook & snap into place
- (Note: the spring tension is designed to discourage children from unhooking the Book Ledge)**

**6 Snap the Hooks onto the Front & Rear Frames**

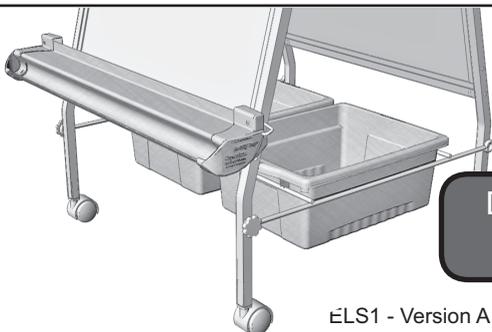
- Place the empty hardware bag over frame to prevent scratching



**7 Book Tubs on the Tub Rack**

- Insert from the sides

**8 Place Felt Surface on desired Whiteboard**



Don't forget to check out our tips for your whiteboard at:  
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