

Outdoor Acrylic Art Easel



Assembly Guide

Check out our other products online at www.copernicused.com
For assistance, please contact us by telephone at 1-800-267-8494 or email at info@copernicused.com.
Have your packing slip ready for reference.



Customer Service & Warranty Information

Dear Educator,

Thank you for purchasing the Outdoor Acrylic Art Easel. We hope it meets your expectations and you and your students enjoy using it at your school.

Every day we see and hear stories of teachers going above and beyond to help students thrive. Thank you so much for all you do – you are awesome, and you make a difference.

Thank you for inspiring us.

If you have any questions, concerns or ideas on how we can improve please let us know by contacting our Customer Solutions Ninjas at 1-800-267-8494 or info@copernicused.com.

Happy teaching,

Kaylyn Belcourt, President
kaylyn@copernicused.com



We do not inherit the earth from our ancestors, we borrow it from our children.

- NATIVE AMERICAN PROVERB

Change is the end result of all true learning.

- LEO BUSCAGLIA

What you leave behind is not what is engraved in stone monuments, but what is woven into the lives of others.

- PERICLES

Education is the most powerful weapon which you can use to change the world.

- NELSON MANDELA

For missing parts and other issues regarding your product: Please contact Customer Service, where we will be happy to help. Telephone: 1-800-267-8494, Monday - Friday 8:00am - 4:30 pm EST Email: info@copernicused.com

Need Support?
Have a Question?



Email Customer Service

Check out some of our other great products!



www.copernicused.com



Register your Product

Registering your warranty ensures we have all the information we need to make any future warranty claims quick and easy. Please visit www.copernicused.com/warranty and complete the form within 10 business days from product assembly. By registering your product, you will be entered into a draw to win Copernicus product.

Tips for Assembly

Before You Begin:

- Lay out and identify all of the included parts.
- The hardware has been packed together in one bag.
- Read the assembly guide over once to familiarize yourself with them.

As You Assemble the Unit:

- Follow the steps in sequence.
- Before beginning each step, find the part(s) that you need for that step.
- The title of each step states what you will be doing. Review the text and the pictures as you build the unit.

Watch for These Helpful Symbols:



2-Person Task

For safety, please have someone help you when working on steps displaying this symbol.



The symbol denotes a step needing extra attention to ensure it is done correctly.



Important Information! Warning!

Please read the warnings below for important safety information regarding your product. Failure to read these warnings or to follow the instructions below could result in personal injury or damage to your product that could void your warranty.



Small Parts

In its unassembled state, this product contains parts that can be hazardous to small children. This product should be assembled by an adult.



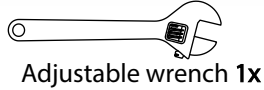
Adult Supervision

This product is to be used under the supervision of an adult.

Parts

Before beginning, you should have:

Additional tools required:



Adjustable wrench 1x

OR

1/2" Wrench
7/16" Wrench

+



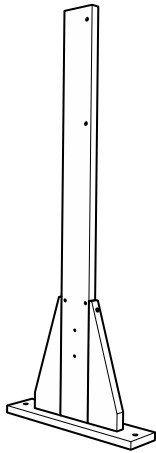
Rubber Mallet 1x

+

Screwdriver
⊕ and ⊖

PE4-EXT

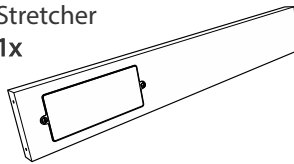
Side Frame
2x



Paint Cups
6x



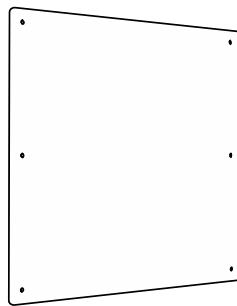
Stretcher
1x



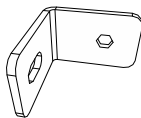
Rod
2x



Acrylic Panel
1x



L Bracket
4x



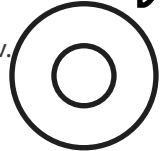
In Box

Hardware
Actual Size

(A) 5/16" x 1-1/2" Carriage Bolt, Galv.
(43307)
4x



(B) 5/16 Flat washer x 3/4 OD Galv.
(4301942)
12x



(C) 5/16 Split Lock Washer, Galv.
(430250)
12x



(D) 5/16" Galvanized Nut
(4302143)
4x



(E) 8 x 2-1/2" Deck Screw
(430036)
4x



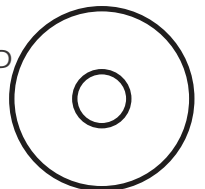
(F) 1/4" Cap Nut
(4302777)
8x



(G) 1/4" x 1" Screw
(43004)
4x

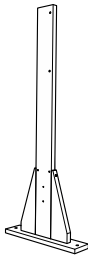


(H) 9/32" rubber washer, 15/16 OD
(4300143)
4x

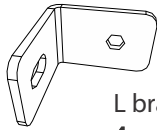


1

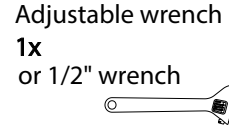
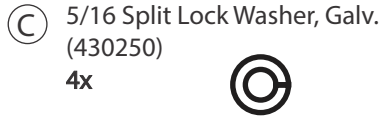
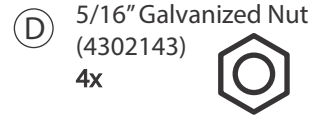
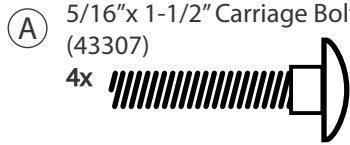
You will need: (Not to Scale)



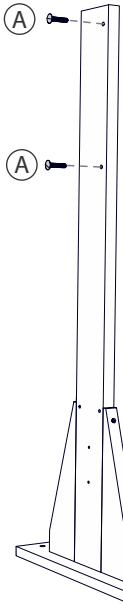
Side Frame
2x



L bracket
4x

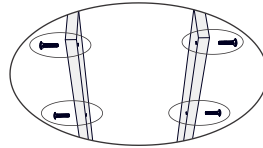


1



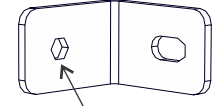
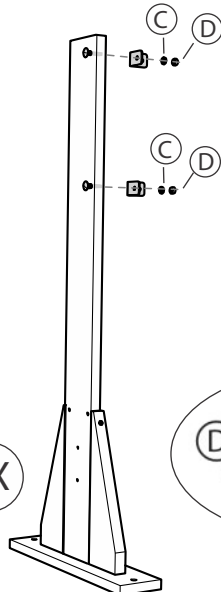
! Hammer the bolts into the pre-drilled holes until they cannot turn.

! Note Orientation. Hammer the bolts in main panel to have them facing each other.



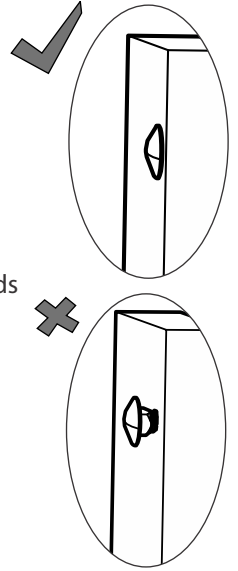
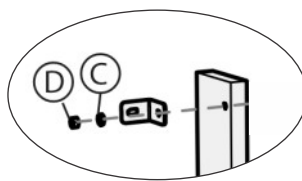
2X

2



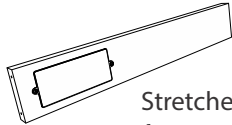
Use the face with small hole.

! Tighten the nuts until the bolt heads are fully seated.

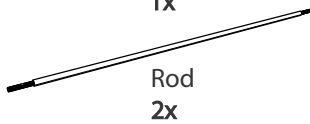


2

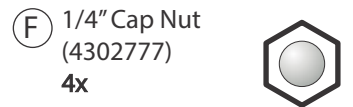
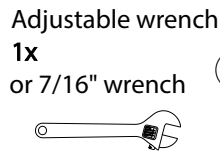
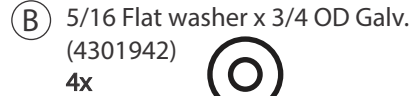
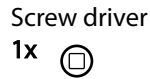
You will need: (Not to Scale)



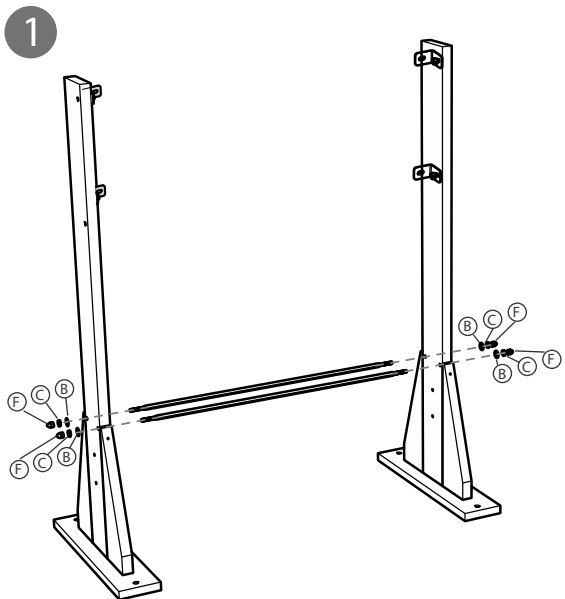
Stretcher
1x



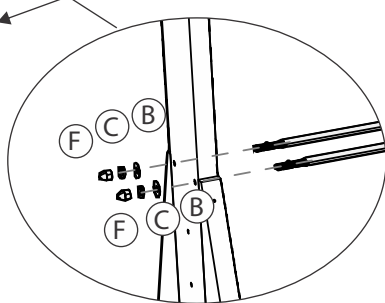
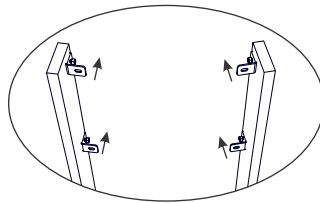
Rod
2x



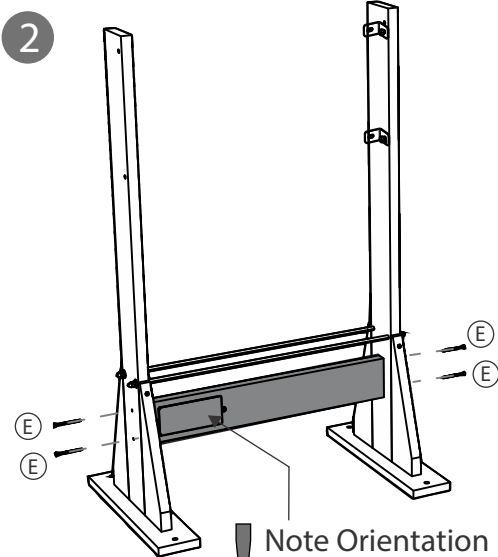
1



! Note Orientation



2

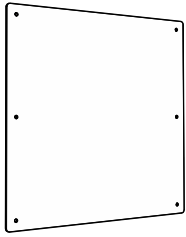


! Note Orientation of the label

3

You will need: (Not to Scale)

Paint cups
6x



Acrylic Panel
1x

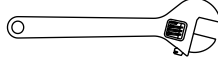
(C) 5/16 Split Lock Washer, Galv.
(430250)
4x



(B) 5/16 Flat washer x 3/4 OD Galv.
(4301942)
8x



Adjustable wrench
1x or 7/16" wrench



(G) 1/4"x 1" Screw
(43004)
4x



(F) 1/4"x 7/16" Cap Nut
(4302777)
4x

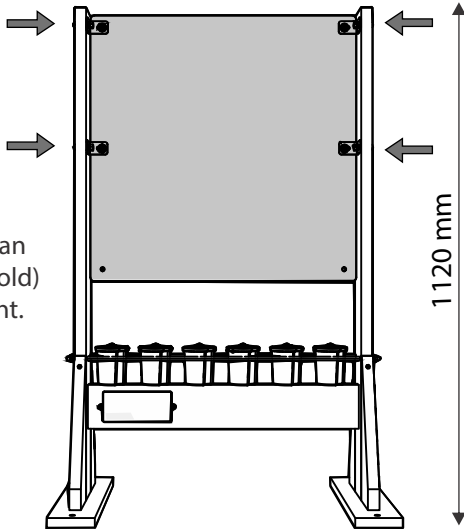


(H) 9/32" rubber washer, 15/16 OD
(4300143)
4x



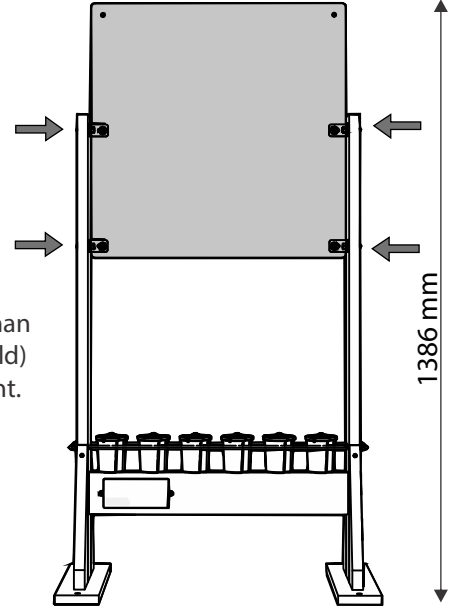
Choose your panel height and install

LOW



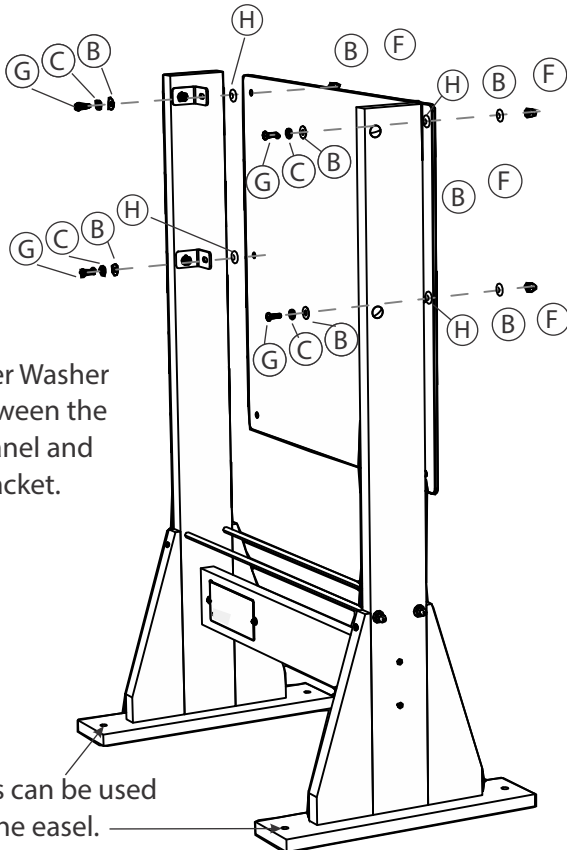
! For children less than 35in tall, (1-3 years old) use the lower height.

HIGH



! For children more than 35in tall, (4-6 years old) use the higher height.

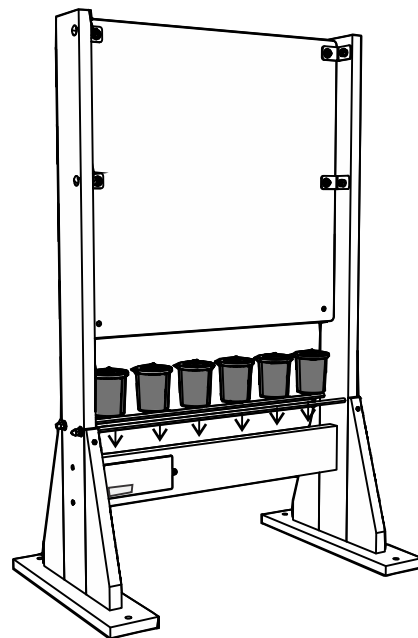
1



! (H) Rubber Washer goes between the acrylic panel and metal bracket.

These holes can be used to anchor the easel.

2



! Paint cups are not meant to be left outside and should be brought inside for cleaning and storage.